

Message Text

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PAGE 01 PRETOR 02215 131025Z

73

ACTION CU-04

INFO OCT-01 AF-08 ISO-00 USIA-15 /028 W

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R 130907Z MAY 76

FM AMEMBASSY PRETORIA

TO SECSTATE WAEHDC 4473

INFO AMCONSUL DRBAN

AMCONSUL JOHANNESBURG

UNCLAS PRETORIA 2215

FOR CU

E.O. 11652: N/A

TAGS: OEXC, US, SF

SUBJECT: REQUEST FOR FACILITATIVE ASSISTANCE- JOAN EILEEN FOLEY

1. MS. JOAN E. FOLEY, HEAD OF DEPARTMENT OF SECRETARIAL TRAINING, NATAL COLLEGE FOR ADVANCED TECHNICAL EDUCATION WILL BE PARTICIPATING IN IBM SPONSORED VISIT TO U.S. FROM MAY 10-21. FOLEY HAS FREE PERIOD IN U.S. FROM MAY 24 THRU 29 AND IN THIS TIME WOULD LIKE TO VISIT COLLEGES AND MEET PERSONS CONCERNED WITH SECRETARIAL TRAINING AS WELL AS TEACHER TRAINING IN BUSINESS SUBJECTS. HER LAST STOP PRIOR TO MAY 24 IS SPRINGFIELD , MASS. BELIEVE ADVISABLE TO CONFINE HER PROGRAM TO NORTHEASTERN REGION.

2. WITH APOLOGY FOR SHORT NOTICE, POST REQUESTS FACILITATIVE ASSISTANCE IN EXTENDED MS. FOLEY. AS HEAD OF DEPARTMENT, FOLEY PLAYS IMPORTANT ROLE IN PREPARATION OF SYLLABI FOR SECRETARIAL TRAINING IN NATAL STATE. IN ADDITION, HER DEPARTMENT TRAINS ABOUT 225 TOP FLIGHT SECRETARIES PER YEAR. SHE ALSO RUNS SHORT INTENSIVE SECRETARIAL COURSE FOR POST GRADUATE STUDENTS AIMED AT PRODUCING ELITE SQUAD OF "SUPER-SECRETARIES". BESIDES HER OTHER DUTIES, FOLEY ALSO LECTURES IN ACCOUNTING TO DURBAN BUSINESS STUDENT TEACHERS. SHE IS HONORARY SECRETARY OF SOROPTIMIST INTERNATIONAL OF DURBAN.

3. FOLEY DEPARTS S.A. MAY 8. HER ITINERARY IS AS FOLLOWS:
(DEPARTMENT COULD CONTACT HER AT ANY OF GIVEN ADDRESSES):

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MAY 17-18- HILTON INN, AUSTIN, TEXAS

MAY 19-21- NEW YORK HILTON AT ROCKEFELLER CENTER
MAY 22-23-C/O BINYON, 47 EDGEMENT STREET, SPRINGFIELD, MASS.

4. BIO DETAILS AS FOLLOWS:

NAME: JOAN EILEEN FOLEY

ADDRESS: 25 AYOTT AVENUE, DURBAN 4001

PLACE OF BIRTH: DURBAN, SOUTH AFRICA

DATE: JULY 16, 1924

CITIZENSHIP: SOUTH AFRICAN

EDUCATION: 1941-43: B.COMM. - UNIVERSITY OF NATAL, DURBAN

1944: NATIONAL COMMERCIAL TEACHER'S DIPLOMA (HIGHER),

NATAL COLLEGE FOR ADVANCED TECHNICAL EDUCATION.

BOWDLER

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Disposition Event:
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Margaret P. Grafeld
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